

MANCELONA PUBLIC SCHOOLS
Board of Education
Minutes of Regular Meeting
February 13, 2024

Present: Thompson, Derrer, Musselman, Clark, Ross, MacQuarrie
Absent: Ackler

Central Office Staff: DiRosa, Phillips, Meeder

President Thompson called the meeting to order at 4:30 p.m. in the Middle School Media Center

Approval of Agenda

Musselman/Clark approve the agenda

YES: 6

NO: 0

Motion carried.

Citizens Comments- Brandon Cook brought attention to the board that the flag at the high school is not being flown. Mr. Cook suggested that either students or staff take the time to raise and lower the flag daily or have the flag lit and leave it up all the time. President Thompson stated we would find a solution.

Consent Agenda

Musselman/Ross **Approval of Consent Agenda Items:** Inclusive motion to approve the following:
[Please note: **Any Board Member may request removal of any item(s) from the "Consent Agenda" and that said item(s) may stand alone as an action item(s)]**

- A. Minutes of the regular meeting held on January 16, 2024.
- B. Minutes of the special meeting held on January 25, 2024.
- C. **Monthly Finance:** Approve Accounts Payable checks for the dates and amounts of:
GENERAL FUND: 1/16/24 - \$98,797.67; 1/30/24 - \$158,532.71 **SINKING FUND:** 1/30/24 - \$1,960.00 **BOND FUND:** 1/16/24 - \$9,990.00; 1/30/24 - \$4,572.27; 2/6/24 - \$644,196.62
- D. Accept the resignation from John Zbacnik as the K-8 PE teacher.
- E. Accept the recommendation to hire James VanWagoner as the varsity baseball coach.
- F. Approve the MPS Emergency Operation Plan.
- G. Approve the Special Updated Policies.

YES: 6

NO: 0

Motion carried.

Communities In Schools of Northwest MI: Amy Burk stated CIS site coordinators manage students who are experiencing barriers to success, approximately 10% of the school population. Case managing includes assessing the students' needs, reviewing attendance, behavior, course performance and other factors, creating an individualized plan for action. Each grading period, the site coordinator evaluates the students' progress against their goals and modifies/adjusts services as needed. The case managed students participate in either group or individual services. Site Coordinators are regularly communicating with parents of case managed students.

Administrators Report: Tina Frollo stated she has been meeting with the steering committee, and is also working on budget, bond grants, curriculum and subscriptions. All teachers will meet on March 8th for professional development where Ashley Troy will present on Formative Assessment. Mrs. Frollo stated she visited half the classrooms at the high school and will visit the other half tomorrow, February 14th. Bernadette Pletcher announced parent teacher conferences will be held on March 7th. Parent teacher group will be meeting to plan end of year events. March celebrates Michigan themed reading month activities. Enos Bacon announced enrollment is at 236 for the middle school. Pami Sprague has attended professional development with a focus on Restorative Practices. NWEA testing has concluded and celebrated those students who met goals. James Dunham was celebrated for his perfect attendance. People's Choice Awards will be held in May. Katy Hughey-Lucas and Pami Sprague have been working with students with behavior issues through mentoring. Kim Musselman asked how the NWEA scores were. Mr. Bacon stated the scores showed a lot of growth, exceeded expectations. Trent Naumcheff stated that 95% of high school students passed every class. Mr. Naumcheff indicated the student success could be contributed to smaller class sizes and more electives. Snowcoming will be held next week with the dance on Saturday. Approximately 90% of students have earned the opportunity to attend. Ms. Heegeman held a Pre-Festival concert on February 5th in preparation for the upcoming Band Festival. The cheer team took second place at a recent competition. The first year bowling team is doing well. Girls Basketball is having a successful season. Boys basketball is tied for 1st place in conference. The wrestling team took first in districts, 5 will be moving on to individuals.

Superintendent Report: Jeffery DiRosa stated the Governor's budget for 24/25 is strong with an increase of 2.5%. Mr. DiRosa reported the 7th/8th grade wing demolition is completed and the work on flooring will start this week. The unit ventilators will be installed the following week. The fieldhouse is coming along nicely. Mr. DiRosa is hoping the baseball and softball concessions will be ready to use in the spring.

Citizens Comments on Action Items: None

Action Items

Approve General Fund Budget Amendment

Business Manager, Shelly Meeder stated the amendment shows an improvement to the bottom line of \$487,000 since the June 2023 adoption. A highlight of revenue items not in the initial budget are enrollment stabilization, timber, interest proceeds and retirement offsets. On the expenditure side, the teacher, secretary, assistant and bus driver contracts were settled at the time the budget was adopted. If the winter weather remains mild, we will see additional savings in snowplow and heat. We added some additional athletic opportunities, cheerleading and bowling which are reflected in this amendment. Mrs. Meeder stated she anticipates the bottom line will continue to improve for the next amendment in June.

Ross/MacQuarrie YES: 6
 NO: 0
 Motion carried.

Approve Bus Purchase

Mr. DiRosa stated the bond funds will be used to cover the special needs bus. The bus fleet is all international brand. Gerald Clark asked when the bus will be delivered. Mr. DiRosa stated in June.

Clark/Derrer Yes: 6
 No: 0
 Motion carried.

Items for future consideration: Amy Derrer thanked the principals for the thoughtful board appreciation gifts. Burt Thompson stated the superintendent posting went out yesterday. Mr. Thompson stated there will be a board meeting on March 6th to discuss superintendent candidates.. Brandon Cook referenced a bus stop on M66 and Green River Road that can be dangerous. Mr. Cook asked the board to consider posting that area with signs.

Adjournment: 5:06
Musselman/Clark Yes: 6
 No: 0
 Motion carried.

Respectfully submitted,



Laurie Phillips, Recording Secretary



Kim Musselman, Secretary

MANCELONA PUBLIC SCHOOLS

Board of Education Minutes of Special Meeting March 6, 2024

Present: Derrer, Thompson, Clark, Musselman, Ross, Ackler, MacQuarrie

Central Office Staff: DiRosa

President Thompson called the meeting to order at 4:30 p.m. in the Middle School Media Center

Approval of Agenda:

Ackler/Ross Yes: 7
No: 0

Citizens Comments: Elisa Coan asked what the process would be for the stakeholder interviews. Mr. Thompson responded that would be determined after the candidate(s) were selected.

Approve Contract for Mike Washburn for Facilitating Superintendent search

Derrer/MacQuarrie

Yes: 7
No: 0

Go to closed session

Ackler/Clark

Yes: 7
No: 0
Motion carried

Return to open session at 6:13 pm

Mr. Thompson presented a document that showed the salaries for the Superintendents in the surrounding districts. The board decided compensation range for the successful candidate would be \$135,000.00 – 145,000.00.

Wage Range for Superintendent Position

Ross/Thompson Yes: 7
No: 0

Items for Future Consideration- None

Adjournment

Derrer/Ross

to adjourn at 6:45 p.m.

YES: 7

NO: 0

Motion carried.

Respectfully submitted,


Kim Musselman, Secretary