

**Mancelona Public School - Board of Education  
Minutes of the Organizational and Regular Meeting  
January 9, 2018**

**Present:** Ackler, Cook, Derrer, Musselman, Ross, Thompson, MacQuarrie

**Central Office Staff:** DiRosa, Meeder, Phillips, Hudson

Superintendent DiRosa called the meeting to order at 4:30 p.m. in the Middle School Media Center.

**Reorganization  
Election of Officers**

Superintendent DiRosa entertained a motion for Board President.

Musselman/Ackler nominated Burt Thompson for President

No further nominations were made.

Ross/Cook to close nominations and elect Burt Thompson for President

Yes: 7

No: 0

Motion carried.

Superintendent DiRosa called the question to elect Burt Thompson for President

Yes: 6

No: 0

Abstained: 1

Motion carried.

President Thompson asked for nominations for Vice-President.

Ross/Musselman nominated Amy Derrer for Vice-President

No further nominations were made.

Cook/Musselman to close nominations and elect Amy Derrer for Vice-President

Yes: 7

No: 0

Motion carried

President Thompson called the question to elect Amy Derrer for Vice-President

Yes: 6

No: 0

Abstained: 1

Motion carried.

President Thompson asked for nominations for Secretary.

Ross/Cook nominated Kim Musselman for Secretary

No further nominations were made

Derrer/Ackler to close nominations and elect Kim Musselman for Secretary.

Yes: 7

No: 0

Motion carried

President Thompson called the question to elect Kim Musselman for Secretary

Yes: 6

No: 0

Abstained: 1

Motion carried.

President Thompson asked for nominations for Treasurer.

Ross/Thompson nominated Gerald Cook for Treasurer

No further nominations were made.

Musselman/Ackler to close nominations and elect Cathy Harden for treasurer

Yes: 7

No: 0

Motion carried

President Thompson called the question to elect Gerald Cook for Treasurer

Yes: 6

No: 0

Abstained: 1

Motion carried.

Set the time for Scheduled meetings for February 2018- January 2019

Ross/Musselman to accept meeting start time and dates as presented.  
Yes: 7  
No: 0  
Motion carried.

Designate school depositories and credit cards

Musselman/Derrer to designate PNC Bank, Michigan School Liquid Asset Fund Plus, Alden State Bank, Chemical Bank, First Merit Bank, 4 Front Credit Union and Fifth Third Bank as school depositories and credit cards  
Yes: 7  
No: 0  
Motion carried.

Designate persons authorized to sign checks, contracts, agreements and purchase orders

Ross/Macquarrie to authorize the Treasurer of the Board, Superintendent, Business Manager to sign checks on district accounts; the President, Secretary of the Board, Superintendent to sign contracts; the Superintendent to sign Agreements; the Superintendent or his designee to sign purchase orders; Superintendent to sign credit card accounts  
Yes: 7  
No: 0  
Motion carried.

Legal Counsel

Musselman/Ackler to designate Clark Hill, P.L.C. and Thrun Law Firm, P.C. as the district's Legal Counsel  
Yes: 7  
No: 0  
Motion carried.

Re-establish board committees

Ross/Cook to maintain committee members as currently assigned.  
Yes: 7  
No: 0  
Motion carried

Recording secretary

Musselman/Ackler appoint Laurie Phillips as recording secretary  
Yes: 7  
No: 0  
Motion carried.

Approval of Agenda

Cook/Musselman approve the amended agenda  
Yes: 7  
No: 0  
Motion carried.

**Citizens Comments-** No Citizens comments

Consent Agenda

Cook/Macquarrie to approve the consent agenda items:  
A. Minutes of the regular meeting held on December 12, 2017  
B. Monthly Finance  
Approve Accounts Payable checks for the dates and amounts of:  
**GENERAL FUND:** 12/12/17 \$74,571.68; 12/22/17 \$11,560.10;  
1/2/18 \$56,765.90.  
C. Approve letter of resignation from Alex Holcomb as PE/Health Teacher  
D. Accept the recommendation to hire Rick Dalton as MPS bus driver

- E. Accept the recommendation to hire Jeff Lobes as MPS bus driver
- F. Accept recommendation to hire Kelsi Rozelle as an Elementary Assistant
- G. Accept the recommendation to hire Melani Doerscher as a MS Assistant
- H., Accept the recommendation to hire Jessica Ayoub as a HS Assistant
- I. Accept the recommendation to hire Melinda Gersch as a MS Assistant.

Yes: 7

No: 0

Motion carried.

**Communities In Schools:** Marcie Grabruck announced that January is National Mentoring month. Mrs. Grabruck stated that the middle school mentoring program is growing. Amy Derrer asked everyone to log onto Facebook and vote for Communities in Schools swing shift and the stars to win \$1500 in advertising and a free TV, we are currently in first place.

**Principal Report – Trent Naumcheff** thanked the Board for their service and dedication. Tina Frollo handed out thank you cards that were made by the elementary students. Larry Rager also thanked the Board members for their service and presented the poster made by students. Trent Naumcheff introduced Cole McDaniel and Kaitlin Harrington who presented the Board with a banner. Trent Naumcheff announced that December and January's Rotary Students of the month were Lisa Hankins and Dave Richter. Mr. Naumcheff stated NWEA testing will start after next week's finals. Mr. Naumcheff announced that Paul Bauer from TBAISD will be at the high school working with teachers and students with a focus of increasing rigor. Mr. Naumcheff stated that boys' and girls' basketball is in full swing and wrestling is doing well. Mr. Naumcheff stated that he will be making a formal presentation on dual sports at next month's Board meeting. Mr. Naumcheff announced that there will be a solo and ensemble at the high school on February 10<sup>th</sup> with the Snowcoming dance to follow. Mr. Naumcheff also stated that Naomi Sponable and Kim Clark will speak at the February Board meeting regarding seminar changes and modernizing the high school dress code. Tom Ross questioned the dual sports program. Mr. Naumcheff explained by stating an individual playing two sports in one season. Mr. Cook asked if we have a replacement high school gym teacher. Mr. Naumcheff stated that Taylor Borst will finish the balance of the school year with hopes of hiring upon credential completion. Tina Frollo thanked the Board for their service. Mrs Frollo stated she was very happy with the holiday concert and the participation. Mrs. Frollo announced that Aimsweb testing is in progress and the NWEA data will help to re-group students for interventions. Mrs. Frollo stated that Individual Reading Intervention Plans, family reading nights as well as after-school tutoring will help with the K-3 reading. Mrs. Frollo indicated there are several students with behavioral issues in the elementary school so they have created a new space to work with students instead of the office in order to take a proactive approach. Mrs. Frollo announced that Communities in Schools is partnering with additional counseling for extra support. Mrs. Frollo stated we are receiving extra support from Jason Jeffrey and Kate Arvo, math consultant. Mrs. Frollo indicated that Jason Jeffrey will be presenting our CKLA program to his Board of Education. Mrs. Frollo stated a team of 8 from the elementary school will be participating in a Demo Professional development day at the ISD, looking at teaching in a new way. Amy Derrer asked if there was any feedback from the Title Audit. Mrs. Frollo responded that there were 10 reasonable requests at the building and district level with curriculum alignment being the most concerning. Mrs. Frollo stated the deadline for the corrections is February 16, 2018. Larry Rager stated middle school's sports are winding down with wrestling practice starting January 15<sup>th</sup>. Mr. Rager stated that band is done until spring and Robotics are going well. Mr. Rager announced that Aimsweb testing finished last week and are now completing NWEA testing this week. Mr. Rager stated that the science room has been upgraded with new lab tables and microscopes. Joleen McCain stated that NWEA testing results drives instruction and reading encore classes. Mrs. McCain stated there is good feedback on the 5<sup>th</sup> grade Journeys reading curriculum and we are in the 2<sup>nd</sup> year of the 6<sup>th</sup>-8<sup>th</sup> pilot focusing on MSTEP changes. Amy Bernthal discussed DELTA Math as the screening test as Aimsweb was not fitting the needs. Mrs. Bernthal stated DELTA math uses 5<sup>th</sup> and 6<sup>th</sup> specific common core standards then this data is used for math seminar groups. Mrs. Bernthal also stated she is piloting 7<sup>th</sup> grade online coding, for excelling students.

**Superintendent's Report-** Superintendent DiRosa thanked the Board of Education for their commitment, dedication, input and guidance. Mr. DiRosa also handed out to each member a Certificate of Appreciation. Mr. DiRosa stated the Title review went well and thanked Deb Heuss, Joleen McCain, Lori Irwin, Julie Wonnacot, Rachel Davis and Melanie Griffore for their involvement in the audit. Mr. DiRosa stated that the phone system was down for approximately 24 hours but it is back up and running. Mr. DiRosa announced that we received a 100% on our bus inspections for the third year in a row. Mr. DiRosa stated that we will seek approval for the purchase of 2 new busses. In February, the finance committee will meet to discuss the bus purchase as well as a general fund budget amendment.

The presentation by Pami Sprague has been canceled this evening due to her being ill.

**Items for Future Consideration- None**

**Adjournment**  
Musselman/Cook            to adjourn the meeting at 5:12

Yes: 7

No: 0

Respectfully submitted,



Laurie Phillips  
Recording Secretary



Kim Musselman  
Board Secretary