

**Mancelona Public Schools  
Board of Education  
Minutes of Regular Meeting  
May 16, 2023**

**Present:** Derrer, Musselman, Clark, Ross, MacQuarrie, Ackler, Thompson

**Central Office Staff:** DiRosa, Meeder and Phillips

President Thompson called the meeting to order at 4:30 p.m.

**Approval of Agenda**

**Musselman/Ackler** approve the agenda as presented

YES: 7

NO: 0

Motion carried.

**Citizens Comments** None

**Consent Agenda**

**Ackler/Derrer**

to approve the Consent Agenda Items:

**A. Minutes of the regular meeting held on April 18, 2023**

**B. Monthly Finance: Approve Accounts Payable checks for the dates and amounts of: GENERAL FUND: 4/11/2023 - \$236,314.27; 4/18/2023 - \$5,000.00; 4/24/2023 - \$177,403.24; 5/9/2023 - \$106,405.87 SINKING FUND: 5/9/2023 - \$3,357.00 2023 BOND: 4/11/2023 - \$65,215.00; 4/24/2023 - \$101,714.00; 5/9/2023 - \$298,919.17**

**C. Accept the letter of resignation from Melissa Dyste as the Strong Beginnings, GSRP and Early Childhood Specialist.**

**D. Accept the letter of resignation from Leah Dice as the elementary secretary.**

**E. Accept the letter of resignation from Joe Variot as a GSRP assistant.**

**F. Appoint Tina Frollo Director of Curriculum and Learning.**

**G. Accept the recommendation to hire Keith Smith for as the high school science teacher.**

**H. Accept the recommendation to hire Rob Wilcox as the varsity softball coach.**

**I. Approve the 2023-2024 high school schedule.**

YES: 7  
NO: 0  
Motion carried.

**Communities in Schools of NWMI – Amy Burk** stated CIS after school programs would end on May 25, 2023. Summer programs will run from June 19th through August 3rd, 8:00 to 12:00 daily Monday through Thursday. Mrs. Burk stated they have not received a decision on the 21<sup>st</sup> Century Community Learning Centers grant. June 1<sup>st</sup> will be the 4<sup>th</sup> grade after school celebration from 3:00 to 4:30. On June 6<sup>th</sup> from 12:00 to 3:00 there will be a soccer event with 6 teams participating. Autumn McCool will start her summer internship and will work through mid-august.

**Principals' Report – Trent Naumcheff** thanked the board for approving the high school schedule. Geri Jones and Michelle Dingman worked very hard to educate students on all electives. This schedule reflects 2 semesters with different offerings. May 26<sup>th</sup> is the last day for seniors. On June 2, seniors will start with senior awards, walk through the buildings then graduation will be held outside on the football field. June 5<sup>th</sup> will be freshman orientation at that time they will go over the academic requirements, building rules and a walk around the building. The 2<sup>nd</sup> Annual Community Day will be held on June 6<sup>th</sup>, if it rains it will take place on the 7<sup>th</sup>. Dale Ackler asked about journalism and theater. Mr. Naumcheff state the journalism will pair with media and the website. Allison Osborn has a certification for theater and is able to instruct performing arts and public speaking. **Tina Frollo** stated MSTEP has been completed, NWEA, iReady and Aimsweb are still in process. The parent/teacher group is very active working on new things. The 4<sup>th</sup> graders are ready to transition to the 5<sup>th</sup> grade. Mrs. Frollo announced the 5<sup>th</sup> and 6<sup>th</sup> grade band will play for the 4<sup>th</sup> graders. The 4<sup>th</sup> grade students will be fitted for instruments on May 23. There will be a 4<sup>th</sup> grade parent lunch on June 8<sup>th</sup>. Next week kindergarten students will be introduced to the food service, parent pick up/drop off and Chuck Johnson will bring the bus so students will know what to expect. Mrs. Frollo stated fieldtrips are underway. The Jog-a-Thon will be June 1<sup>st</sup> and the Field day event will be June 6<sup>th</sup>. Mrs. Frollo stated kids are getting excited for sports to begin. Mrs. Frollo stated Mr. Ed McCarty presented to staff on the big move in preparation for the bond work starting on June 12. **Sarah Morgan** reviewed a service learning project offered to 8<sup>th</sup> grade students to replace the French class, Communications and Problem Solving (CAPS). Mrs. Morgan introduced Arysa Southwell and Brook DePeel who revealed the process and the community projects they completed. The students learned research, communication skills and adaptability. Students were taught to solve real world problems.

**Superintendent's Report – Jeffery DiRosa** announced graduation will be held on June 2<sup>nd</sup> at 6:00 and asked all board members that are attending to meet at his office at 5:30. The state budget should be completed by mid to the end of June. We applied for the Forgiven Time waiver and it has been approved. The last day of school is June 9<sup>th</sup>. June 12<sup>th</sup> the elementary school will start the move and bond work will begin. The elementary school will be closed for all activities this summer.

## Action Items

Clark/Ross to approve L-4029 2023 Tax Rate Request

Shelly Meeder stated the 2023 tax levy for the Operating is 18 Mil, sinking is .3944 mil and both were approved at the May 3, 2022 election. The Debt service levy for the new bond is 2.95 mil which was approved at the August 2, 2022 election.

Yes: 7  
No: 0  
Motion carried

Ross/MacQuarrie to approve the Northwest Education General Budget

Yes: 7  
No: 0  
Motion carried

Ackler/MacQuarrie to approve the teacher contract extension

Mr. DiRosa stated the Teacher Association approved this on April 20, 2023.

Yes: 7  
No: 0

Musselman/Clark Superintendent Contract

Yes: 7  
No: 0  
Motion carried

Ross/MacQuarrie to approve high school projector purchase

REMC state bid to replace old projectors. Tom Ross asked what would we do with the old projectors. Mr. DiRosa stated they would be used in other areas or disposed of.

Yes: 7  
No: 0

REMC bid replacement schedule will be paid out of bond funds.

Musselman/Ackler to approve Chromebook and Licensing purchase

Yes: 7

No: 0

Ackler/Musselman Resolution Designating Districts Electoral Representative

Appointed Tom Ross and alternate Joe Clark

Yes: 7

No: 0

Clark/Musselman to approve Food Service Contract

Annual approval for a 1 year renewal with a 2% increase

Yes: 7

No: 0

**Items for future consideration:** June 20<sup>th</sup> is the Budget hearing at 4:15 the regular meeting will follow at 4:30.

Ross/Clark adjourn the meeting at 5:03

Yes: 7

No: 0

Respectfully submitted,

  
Laurie Phillips, Recording Secretary

  
Kim Musselman, Secretary