

**MANCELONA PUBLIC SCHOOLS**

**Board of Education**

**Minutes of Regular Meeting**

**September 13, 2022**

**Present:** MacQuarrie, Derrer, Musselman, Ross

**Absent:** Thompson, Ackler, Clark

**Central Office Staff:** DiRosa, Phillips, Meeder

Vice President Derrer called the meeting to order at 4:30 p.m. in the Middle School Media Center

**Approval of Agenda**

Musselman/MacQuarrie approve the agenda

YES: 4

NO: 0

Motion carried.

**Citizens Comments** None

**Consent Agenda**

Ross/Musselman to approve the Consent Agenda Items:

**A. Minutes of the public hearing and regular meeting held on August 9, 2022**

**B. Monthly Finance: Approve Accounts Payable checks for the dates and amounts of: GENERAL FUND: 8/16/2022 - \$76,566.43; 8/30/2022 - \$196,124.60; 8/30/2022 - \$23,960.00; 9/1/2022 - \$697.04**

**C. Accept the resignation from Wendy Lanning as an elementary assistant.**

**D. Accept the resignation from Danielle Bowers as an elementary assistant.**

**E. Accept the recommendation to hire Brianna Pirch as a middle school assistant.**

**F. Accept the recommendation to hire Allison Fales as the 8<sup>th</sup> grade volleyball coach.**

**G. Accept the recommendation to hire Vicki Varilone as the 7<sup>th</sup> grade volleyball coach.**

**H. Accept the recommendation to hire Mallorie White as an elementary teacher.**

**I. Approve the high school Master Teacher Schedule.**

YES: 4

NO: 0

Motion carried.

**Three Lakes Association Presentation:** Fred Sittle; Board President of the Three Lakes Association introduced Aaron Brown who gave a presentation on the distribution of Diporeia and Zebra Mussels in the deepest Torch Lake sediment. Aaron Brown is in the 11<sup>th</sup> grade and served as an intern for the organization. Mr. Sittle thanked the board for their partnership and presented Aaron with a \$500 stipend.

**Communities in Schools of NWMI:** Amy Burk announced the after school programs will begin on September 19. The program is after school until 5:30 Monday through Thursday. Mrs. Burk stated CIS worked on student assessments over the summer. Elementary NWEA testing showed 96% of the students had growth in math and 56% showed growth in reading. At the middle school, 95% showed growth in math and 100% showed growth in language. Mrs. Burk announced through a grant, CIS in partnership with Providence Farms, 60 produce boxes were distributed to families.

**Ironmen Health Center:** Cortney Crocker stated the IHC is a grant-funded program that has State visit requirements; 500 unduplicated/unique patients, 420 mental health visits and 1000 medical visits. Mrs. Crocker stated as of June 1, 2022, our numbers were 399 unduplicated/unique patients, 385 mental health visits and 689 medical visits, the physical year ends October 1<sup>st</sup>. Mrs. Crocker stated there is an upcoming flu & COVID vaccines clinic. September 14, 2022, Mrs. Crocker will go to the elementary school for staff introductions. Stephanie Vanniman is now full time and will be available for all buildings.

**Principal's report:** Mrs. Frolo reported the elementary is off to a great start. The parent drop off and pick up went smooth in part due to Meet the Teacher. Strong Beginnings and GSRP programs started Monday, September 12<sup>th</sup>. Interventions started Monday using data Rachel Davis collected in the spring. There will be a staff meeting Wednesday to review pre-evaluations and evaluations for teachers. Parents were able to schedule times for Meet the Teacher, which worked well, each parent had a 30-minute block to visit with their student's teacher. Mrs. Frolo stated 67% of parents participated in Meet the Teacher. Three days of Professional Development were offered prior to the start of school focusing on math and reading. August 31 and September 1, the district offered professional development focusing on OTUS, attendance and building relationships with parents and students. Trent Naumcheff thanked the board for approving the 22-23 high school master schedule. Mr. Naumcheff noted that this year we are offering a hybrid online class for the 9<sup>th</sup> grade, Taylor Borst and Karen Malloy will be monitoring those students. Mr. Naumcheff stated there will be two online chemistry groups monitored by Karen Malloy and Brian Sheridan and the traditional class will be with Jenny Angell. A power point was shown to students on school rules with a focus on attendance. If a student misses 15 days in one semester, the student will be dropped from that class, excluding extenuating circumstances. Kim Musselman asked how attendance has been so far. Mr. Naumcheff responded, so far so good. Enos Bacon thanked the board for hiring him as he is enjoying his time here. Mr. Bacon reported enrollment is good, 5<sup>th</sup> grade 59 students, 6<sup>th</sup> grade 57, 7<sup>th</sup> grade 63 and 8<sup>th</sup> grade 67 students. Student drop off has changed, 5<sup>th</sup> and 6<sup>th</sup> grade students attend a mandatory breakfast, closing at 8:15 and 7<sup>th</sup> and 8<sup>th</sup> grades will have the grab and go option and eat in the gym. Mr. Bacon is looking to collaborate with the Au Sable Institute to add to the 5<sup>th</sup> grade science program. NWEA testing will start this week to get baseline numbers. Thank you to Tony Tipton and Manuel Tipton for getting the Chromebooks out on time. Professional development focused on Formative Assessment. All staff will attend Yellow Ribbon and Safe Talk training with Lisa Clavier on November 4. Parent communication will focus on effort, attitude and accountability. Mr. Bacon stated he would monitor student attendance with a phone call to parents of students that miss two consecutive days. Mr. Bacon noted two stand out teachers, Sarah Morgan for her leadership and Joleen McCain for her assistance on completing schedules and master schedules.

**Superintendent Report:** Mr. DiRosa stated the professional development on 8/31 and 9/1 went very well, thanking the principals for planning and thanking Lindsey Newland for outstanding food. Amy Burk and Cortney Crocker will form a committee for sex education curriculum and present to the board in either November or December. Mr. DiRosa reported present student count is 868. We budgeted for 800, October 5<sup>th</sup> is count day. Bond site surveys are under way by Spicer Group got the bid. This is the very beginning of the work. Mr. DiRosa noted Mike Washburn will be at the October board meeting beginning at 3:30, the regular meeting to follow at 4:30. Once the regular board meeting adjourns, a tour of the middle school will be given to see bond plans. November board meeting will be held in the high school library at 4:30, a building tour will be held after adjournment. The December board meeting will be held in the elementary library at 4:30, a building tour will be held after adjournment.

**CITIZENS COMENTS ON ACTION ITEMS:** None

**Action Items**

**Select MASB Delegate and Alternate**

To appoint Tom Ross as the Delegate and appoint Gerald Clark as the alternate.

Musselman/MacQuarrie Yes: 4

No: 0

Motion Carried

**Items for Future Consideration:** Goal setting with Mike Washburn October 11, 2022 at 3:30

Musselman/Derrer adjourn the meeting at 5:14 p.m.

Yes: 4

No: 0

Motion carried.

Respectfully submitted,



Laurie Phillips, Recording Secretary



Kim Musselman, Secretary