

MANCELONA PUBLIC SCHOOLS
Board of Education
Minutes of Regular Meeting
August 13, 2024

Present: Thompson, Derrer, MacQuarrie, Bisson, Ross, Clark, Musselman
Absent: None

Mindy Bisson was appointed to the Board of Education on July 9th and took the Oath of Office on July 18, 2024.

Central Office Staff: Frolo, Meeder, Phillips

President Thompson called the meeting to order at 4:30 p.m. in the Elementary Cafeteria

Approval of Agenda

Musselman/Derrer approve the agenda

YES: 7
NO: 0
Motion carried.

Citizens Comments None

Consent Agenda

Musselman/MacQuarrie to approve the Consent Agenda Items:

- A. Minutes of the regular meeting held on July 9, 2024
- B. Monthly Finance: Approve Accounts Payable checks for the dates and amounts of: **GENERAL FUND:** 7/16/2024 - \$130,934.53; 8/6/2024 - \$175,235.33
BOND FUND: 8/6/2024 - \$1,387,051.81
- C. Approve Special Update PERA and Special Update Title IX
- D. Approve Teacher Evaluation Contract
- E. Accept the recommendation to hire Sierra Toomey as a fourth grade teacher.
- F. Accept the resignation from Stormy Darling as a middle school assistant.
- G. Accept the resignation from Cindy Warren as an elementary teacher.
- H. Accept the resignation from Jake Kauffman as a middle school teacher.
- I. Accept the resignation from Jake Kauffman as the high school bowling coach.
- J. Accept the resignation from Rebekah Kolka as a GSRP teacher.

YES: 7
NO: 0
Motion carried.

Tina Frolo stated Mr. DiRosa met with Neola to make updates to PERA and Title IX adjusting he/she; punctuation and other language changes. Updates were made to teacher evaluations lowering evaluating categories from 4 to 3, eliminating the highly effective rating and meeting the legal requirements regarding the number of observations.

Communities In Schools of NWMI: Amy Burk stated the summer programs focused on boosting academic skills. At the elementary, 29 students practiced reading and math while also enjoying fun STEM activities. Middle school students learned about the history of the Olympics and earned medals for their academic achievements throughout the four weeks of programs. Through the guidance of MSU Extension, middle schoolers enjoyed making easy, healthy snacks. Incoming 9th grade students had an opportunity to complete middle school for core classes so they can be “on track” as they enter their high school years. All students and families were able to enjoy breakfast and lunch provided by Chartwells. Families were also able to sign up for weekend meals from Chartwells. CIS staff came back together and are participating in a week of professional development. Topics include the Developmental Relationships framework through the Search Institute, learning about the McKinney Vento Act and homeless students, and two-days of Restorative Practices lead by Marianne Swank.

Jennifer Vollmer, School Health Director, School Wellness Program: The School Wellness Program (SWP) is funded by MDHHS and offered to schools by the Health Department of Northwest Michigan. The SWP provides a full-time nurse and mental health provider to serve students PreK-12, with a goal of reducing missed school time and improving mental and physical health to promote academic success. The SWP works in conjunction with school districts to enhance (not replace) health services already available throughout the school. This program will be effective October 1st with plans to hire a nurse sometime in October or November. Nursing services will be in the elementary and middle school but can see high school students if they come to either the elementary or middle school. Kim Musselman asked if this program would be part of the Ironmen Health Center. Ms. Vollmer stated the Ironmen Health Center would be closing as they no longer have the funds to operate based on the number of unduplicated visits.

Principals Report: Trent Naumcheff stated there are many physical changes throughout the high school. The high school office will open August 19th. Ben Tarbutton announced 53% of high school students participated in athletics during the 23-24 school year. Two new sports have been added, bowling and cheerleading. We are still searching for a JV Volleyball coach as well as a bowling coach. Sports Boosters will be hosting a fundraising event at the Moose Lodge on August 24th. Proceeds will help fund youth sports and specialized equipment. Hall of Fame will be honoring Mark Nixon and Jerry Delling with a luncheon on Friday, October 4th. There will be an Alumni Golf outing on August 25th. Sports booster members consist of Brian Sheridan, Taylor Borst, Maureen Naumcheff, Ben Tarbutton, Rachel Krino and Shelly Meeder. Jake Murray stated he is getting acquainted with the staff and working on revising the schedule. Mr. Murray indicated the construction is coming along and he is working on putting his office together. Mr. Murray appreciates the support from Mrs. Frolo and all the staff. Bernadette Pletcher stated the elementary staff has a lot of training coming up. The elementary received the 23H grant, Number Corners from the ISD. There will be 20-minute blocks to build math fluency. Mystery Science resources and also available to teachers. Staff will start the year with breakout sessions using CKLA curriculum and iReady training on August 23 from 8:30 to 11:30. Staff will have lunch and play pickle ball at Palmer Park during professional development. Mrs. Pletcher stated she along with the other principals and the Superintendent are participating in Restorative Practices training at the ISD. Mrs. Pletcher noted some changes in the elementary handbook that will be available for review.

Superintendent’s Report: Tina Frolo stated she has been very busy and very grateful for all the support. Mrs. Frolo gave an update on meetings with various school departments. GSRP has been approved to increase the number of students per classroom. Work is ongoing to fill the open positions. Maintenance has lots of furniture coming. Bond work continues in the middle and high school. Inspections will take place on August 21st. Middle school is planning a moving day. Brian Skop, Transportation, is working on a manual for driver expectations. Mr. Skop is working on a bus routing system, which will be implemented after school starts. Tony Tipton, IT, is receiving extra support while

working through Chromebooks. Central Office has been busy with audits, reviewing procedures and updating Neola policy and forms. Principals are participating in professional development at the ISD August 13th and 14th. Mrs. Frollo will be meeting with the union on Friday. Mrs. Frollo stated we are searching for 2 GSRP teachers, Social Worker and assistants at the elementary school, a math teacher and an assistant at the middle school and at the high school we are searching for a French and science teacher. Building offices will open on Monday, August 19th. August 28th Bill Boyle will present on Restorative Practices, everyone is invited to attend. Bill Boyle will return in November and March. August 29th is Meet the Teacher, elementary is by appointment from 3:00 to 6:00; middle and high school will be from 5:00 to 6:00, tailgating and the football game will follow. School will start on September 3rd K-12, ECSE students will start the following Wednesday, Strong Beginnings and GSRP will start September 16th. Gerald Clark asked if the Chromebooks have been delivered, Lindsey Newland responded yes. Kim Musselman asked the increase of students in GSRP. Mrs. Frollo stated 20 students up from the previous 16.

Citizens Comments on Action Items: No comments

Action Items

Approve the MISEC Brite Agreement

The Resolution for Solar Service is a 20 year agreement with CMS ERM Michigan which is a subsidiary of Consumer's Energy. We started exploring this solar panel project in 2022 after Shelly attended a presentation to the ISD business managers. The project is to be located south of the football field near the resource center parking lot. It is estimated to save the district \$29,000 over 20 years with a goal of energy conservation, energy cost savings and an educational component. All costs are paid: design, construction, operating & maintaining. Thrun Law Firm has extensively reviewed all documents to ensure no fiscal liability for school districts. Our district is represented by our energy partner, MISEC (Michigan School Energy Cooperative), who we have partnered with at the elementary and high school by pre-purchasing electricity saving over \$231,000 since 2011.

Musselman/Ross YES: 7
 NO: 0
 Motion carried.

Select MASB Delegate and Alternate

To appoint Tom Ross as the Delegate and Gerald Clark as the Alternate

Musselman/Derrer YES: 7
 NO: 0
 Motion carried

Items for Future Consideration: Burt Thompson suggested touring the buildings to see all the bond updates.

Ross/Derrer


adjourn the meeting at 5:02 p.m.

Yes: 7

No: 0

Motion carried.

Respectfully submitted,

A handwritten signature in black ink that reads "Laurie Phillips". The signature is written in a cursive, flowing style.

Laurie Phillips, Administrative Assistant

A handwritten signature in blue ink that reads "Kim Musselman". The signature is written in a cursive, flowing style.

Kim Musselman, Secretary