

MANCELONA PUBLIC SCHOOLS
Board of Education
Minutes of Regular Meeting
June 25, 2024

Present: MacQuarrie, Clark, Ackler, Derrer, Ross

Central Office Staff: DiRosa, Meeder, Phillips, Frolo

Vice President Derrer called the meeting to order at 4:30 p.m. in the Elementary Cafeteria

Approval of Agenda

Ross/MacQuarrie approve the agenda as presented

YES: 5

NO: 0

Motion carried.

Citizens Comments Rebecca Phillips voiced her health concerns over the wrestling teams close quarters practice area as well as walking from the high school to the middle school. Vice President Derrer stated her concerns will be considered.

Consent Agenda

MacQuarrie/Ross

to approve the Consent Agenda Items:

A. Minutes of the regular meeting held on May 14, 2024

B. Monthly Finance:

Approve Accounts Payable checks for the dates and amounts of: **GENERAL FUND:** 5/21/2024 - \$117,864.66; 5/30/2024 - \$98.25; 6/4/2024 - \$191,168.02; 6/18/2024 - \$88,994.32 **BOND FUND:** 6/4/2024 - \$1,128,898.31

C. Accept the resignation from Victoria Buursma-Litzner as the elementary Social Worker.

D. Accept the resignation from Enos Bacon as the middle school principal.

E. Accept the retirement letter from Keith Smith as a high school teacher.

F. Accept the resignation from Dale Ackler as a School Board Member effective June 30, 2024.

G. Approve the 2024-2025 middle school schedule

H. Approve the 2024-2025 middle school handbook

I. Approve the 2024-2025 high school schedule

J. Approve the high school Course Guide

K. Extend the Elementary Principal contract one year to a two-year revolving contract

YES: 5

NO: 0

Motion carried.

Mr. DiRosa thanked Dale Ackler for his 12 years of service to Mancelona Public Schools.

Administrator Report: Tina Frolo participated in a 8 day Professional Development training on Cognitive Coaching, learning how to give feedback. The BTAM (Behavior Threat Assessment Management) team, including Chief Seeley discussed a plan in the event of a crisis. Mrs. Frolo participated in the MTTC administration test participation. Mrs. Frolo along with 9 others helped move non-teacher spaces out of the middle school and high school so the bond work can continue. Mrs. Frolo stated a lot planning for next year's professional development is happening along with coaching sessions with the ISD.

Superintendent's report: Jeff DiRosa announced the middle school principal will be on the July board meeting for approval. There a lot of bond projects happening at each building. Mr. DiRosa stated Tina is doing a great job and the transition into her new position is going well. July 9th will be the next board meeting and will be held at the elementary cafeteria. The Central Office will be closed for construction the last week of July. Mr. DiRosa stated his last day in the office will be July 25th.

Citizens Comments on Action Items- None

Action Items

Derrer/Ackler Approve the MHSAA Resolution for 2024-2025

YES: 5
NO: 0
Motion carried.

Ross/Ackler Accept the Resolution to amend the 2023-2024 General Fund Budget, Daycare Budget and Food Service Budget and School Activities Budget

Yes: 5
No: 0
Motion Carried.

Ackler/MacQuarrie Accept Resolution to adopt the 2024-2025 General Fund Budget, Day Care Budget, the Food Service Budget and the School Activities Budget

YES: 5
NO: 0
Motion carried.

Ackler/MacQuarrie Approve the Superintendent contract for Mr. DiRosa

Mr. DiRosa stated this contract just covers July

YES: 5
No: 0

Items for Future Consideration: July 9, 2024 at the elementary cafeteria

Mr. Ross asked how many bus drivers are needed. Mr. DiRosa stated we have one driver and still have an opening for one more.

Clark/MacQuarrie

Adjourn the meeting at 4:41 p.m.

Yes: 5
No: 0
Motion carried.

Respectfully submitted,


Laurie Phillips, Administrative Assistant


Kim Musselman, Secretary